



WATER & SEWER REGULATIONS REVIEW COMMITTEE
Meeting Minutes
January 7, 2026

Marion Town House Annex, 14 Barnabas Road

MEMBERS PRESENT: John W. Hoagland
Kevin Halligan
Lori Desmarais (arrival at 3 :15pm)
Nathaniel Munafo
Meghan Davis
Albin Johnson (arrival at 3:18pm)

MEMBERS ABSENT: Sean Sweeney

ALSO PRESENT: Geoff Gorman; T.J. Walker; Colonel Briggs; Sherman Briggs

The meeting was called to order at 3:01pm. This meeting was recorded by ORCTV and is available for viewing at orctv.org.

1. **Approval of Minutes from August 21, 2025; September 4, 2025, December 4, 2025 and December 11, 2025** – Mr. Halligan moved to approve each set of minutes as presented. Ms. Davis seconded. VOTE 4-0-0
2. **Approval of Update Committee Charter** – Mr. Hoagland noted that the changes have been made since the last meeting and Mr. Gorman will provide a clean copy to the members.
3. **Review of Water & Sewer Liens Dated December 2, 2025** – Mr. Hoagland said that there is approximately \$400,000 in water/sewer liens. He suggested adding fees to overdue water/sewer bills. He explained that Marion does not have the ability to lien properties outside of Marion. (Many water customers reside in Rochester).
4. **Review Part 2 Water Regulations** – Ms. Davis read aloud the introduction to the Materials and Installation methods section. The Committee reviewed sections 1.1 – 4.4 which included construction documents, Dig Safe, utility markups, valves, meter installation details, water main installation details, disinfections and removal of asbestos removal and disposal.

5. **Update on Water/Sewer Collection Processes** - Ms. Davis said that she met with the Treasurer's Office and the Finance Director about collection procedures at the Department of Public Works and at the Collector's Office. There was a discussion about the current procedures and whether there was a way to impose a fee as mentioned before. In reference to shutting off service, Mr. Hoagland suggested sending the list of overdue accounts to the local papers for publication.

The meeting was adjourned at 5:00pm.

Approved: January 22, 2026

Submitted by: John W. Hoagland

RCVD MARION TOWN CLERK
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