

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS**

**September 2, 2010**

**Emergency Meeting Minutes**

MEMBERS PRESENT: Roger Blanchette, Chairman  
Jonathan Henry, Clerk  
Stephen Cushing

ALSO PRESENT: Paul Dawson, Town Administrator  
Lincoln Miller, Chief of Police  
Thomas Joyce, Interim Fire Chief  
Allen Denham, Assistant Fire Chief  
Dale Jones, Director, Emergency Planning  
Betsy Dunn, Board of Health  
Debra Paiva, secretary

The meeting was called to order at 4:05 p.m. in the Conference Room of the Police Station.

The meeting was to discuss preparations for Hurricane Earl. The emergency team has been meeting daily since the beginning of the week. A hurricane warning was issued at 11:00 a.m.; hurricane conditions are expected in the area within 24-36 hours. Actions taken have included delivery of letters to the residents of Planting Island, information posted on the Town website, and delivery of individual letters to the residents of Little Neck Village encouraging them to plan to stay with family or friends during the storm or to notify the police if special assistance is needed.

Under the Incident Management System a Chief Executive Officer is required to authorize actions or expenditures (order for utilities to be shut down, DPW to hire outside crews) that could not wait for a Board meeting, so one member needs to be designated to act on behalf of the Board. Mr. Jones said the person in charge would be required to declare a state of emergency before assistance can be requested from MEMA. Mr. Dawson explained that at some point tomorrow the conference room will become the Emergency Operations Center with public safety representatives present. There will be representatives from the utility companies or the ability for constant communication with the utility companies. Once the EOC is opened decisions will be made (whether to declare state of emergency, whether to open the shelter, etc.) by the Chief Executive Officer. Mr. Cushing said he might be called out of town on Saturday but was willing to be at the EOC until then.

Moved by Mr. Henry and seconded by Mr. Blanchette to appoint Mr. Cushing to act on behalf of the Board. VOTE: 3-0-0

The anticipated intensity, direction, and time of arrival of the hurricane were discussed. It's been reduced from a Category 4 storm to a Category 3. This afternoon a reverse 911 call went out to all residents and the schools will be dismissed at 12:20 p.m. tomorrow.

Moved by Mr. Cushing and seconded by Mr. Henry at 4:20 p.m. to adjourn. VOTE: 3-0-0

Respectfully submitted,



Jonathan F. Henry, Clerk

Date approved: 9/21/10