

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
MEETING MINUTES  
April 21, 2015**

**MEMBERS PRESENT:** Jonathan Dickerson  
Stephen Cushing  
**MEMBERS ABSENT:** Jonathan Henry, Chairman

**ALSO PRESENT:** Paul Dawson, Town Administrator  
Marylou Newell (Wanderer)  
Matthew Bernat (Sippican Week)  
John Garcia (Standard Times)  
Chris Reagle (Sentinel)  
Debra Paiva, secretary  
Other members of the audience who did not sign in

The meeting was called to order at 7:05 p.m. Mr. Dickerson announced that the meeting would be video recorded and televised by ORCTV, audio recorded by Town of Marion staff, and audio recorded by Standard Times staff. A list of the materials reviewed at the meeting will be attached to these minutes.

**Approval of Meeting Minutes – April 7, 2015**

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve. VOTE: 2-0-0

**APPOINTMENT**

**7:05 p.m. – Gary Carreiro, Town Treasurer – Discussion regarding draft Financial Policies**

Mr. Carreiro was present to explain the proposed financial policies; draft policies were provided to the selectmen at a previous meeting. The selectmen were told that the policies are a document reflecting practices that are already in place and the Town's Triple A rating prompted this as the rating agencies want to see written policies. They were also told that while the policies are more of a guideline, any deviation would require Board of Selectmen approval.

Moved by Mr. Dickerson and seconded by Mr. Cushing to adopt the Financial Policies and Procedures as presented this evening. VOTE: 2-0-0

**ACTION ITEMS**

**VOTE – Housing Production Plan**

The plan was submitted to the board at the last meeting. Mr. Dawson explained that as was done in the past, the Housing Production Plan must be approved by the Marion Affordable Housing Trust, the Planning Board, and the Board of Selectmen. When and if each of the boards have reviewed and approved the plan, a letter will be sent to the Department of Housing and Community Development. Audience member Norm Hills told the selectmen that the Planning Board has accepted the plan.

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the Housing Production Plan as presented. VOTE: 2-0-0

**VOTE – Music Hall Advisory Committee request to add two additional members**

The Music Hall Advisory Committee (MHAC) has requested that the selectmen consider expanding the MHAC membership from 7 to 9 members. Mr. Dickerson noted that the MHAC has had difficulty meeting a quorum; Mr. Cushing said he is a member of the committee and has seen that happen.

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the addition of two members to the Board for a total of nine members. VOTE: 2-0-0

The MHAC is also requesting the appointment of two members of the community. Subsequent to the vote to expand, it was agreed that the two vacant positions will be advertised.

**Water/Sewer Commitment – FRMA & New Services - \$7027.60 (4/9/15)**

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve. VOTE: 2-0-0

**Water/Sewer Commitment – Final Readings - \$539.08 (4/9/15)**

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve. VOTE: 2-0-0

**Credit Memorandum – 103 Olde Knoll Road - \$195.54 (3/30/15)**

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve. VOTE: 2-0-0

**APPOINTMENT**

**7:20 p.m. – Master Plan Subcommittee – progress update**

Norm Hills and Rico Ferrari were present to provide a Master Plan progress update. Information provided included elements and status, goals and policies, results of the September 27, 2014 visioning workshop, a schedule based on grants and contracts with SRPEDD, funding sources, hiring a part-time planner, need for participation of residents and volunteers, need for support of selectmen, and meeting with committees and department heads.

Mr. Hills announced that the Town website has information including a link to the SRPEDD website with an opportunity to add comments.

Mr. Dickerson said in the 1990's the Board of Selectmen and the Planning Board held meetings with five groups (Village, North Marion, East Marion, Route 6 businesses, and Town employees) to get input; the meetings were held in place of workshops. Mr. Ferrari said a similar concept will be developed over the next month or two. It was agreed that Mr. Dawson will wait to hear from Mr. Hills or Mr. Ferrari next week and will then begin to set up a meeting with committee members and department heads.

**Assign Town Meeting Articles**

The articles were assigned as indicated below:

Articles 1, 2, 3, 4 – Mr. Henry

Articles 5, 6, 7, 8 – Mr. Dickerson

Articles 9, 10, 11, 12 – Mr. Cushing

Articles 13, 14, 15, 16 – Mr. Henry

Articles 17, 18, 19, 20 – Mr. Dickerson

Articles 21, 22, 23, 24 – Mr. Cushing

Articles 25, 26, 27, 28 – Mr. Henry

Articles 29 – Mr. Dickerson

Articles 30, 31, 32, 33, 34, 35, 36, 37, S3, S4 will be presented by a CPC representative

Articles 38, 39, 40 – Mr. Dickerson

Articles 41, 42, 43, 44 – Mr. Cushing

Articles 45, 46, 47, 48 – Mr. Henry

Articles S1, S2, S5 – Mr. Dickerson

**Discussion regarding appointment of registrars**

Letters of retirement, effective June 30, have been received from longstanding Registrars Andrea Keene and Linda Schuessler. Their appointments expired on March 31 and Mr. Dawson suggested that they be extended through June 30.

Moved by Mr. Cushing and seconded by Mr. Dickerson to appoint Andrea Keene and Linda Schuessler as registrars from April 1, 2015 through June 30, 2015. VOTE: 2-0-0

**Declare surplus property**

A three page list of surplus property was reviewed and discussed; included on the list was the telephone system previously used at Town Hall and property owned by the School Department.

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the list of surplus property for disposal. VOTE: 2-0-0

**Discussion regarding donation for replacement of flagpole**

Email correspondence from Facilities Manager Shaun Cormier and Tree/Parks Committee member Christina Bascom was reviewed and discussed. Several years ago a donation was made to the Tree/Parks Committee in memory of Charles Arms. Mr. Cormier and Mrs. Bascom are requesting that the selectmen accept a donation of \$2350 for a flagpole at Town Hall. Mr. Cormier has indicated that it was his plan to replace the flagpoles at Old Landing and Town Hall over the next two years and should the selectmen vote to accept the donation he would be able to replace both flagpoles before the Memorial Day weekend ceremony.

Moved by Mr. Cushing and seconded by Mr. Dickerson to accept the donation in memory of Charles Arms. VOTE: 2-0-0

**Approve and ratify DPW Union contract**

Mr. Dawson explained that the contract includes a 2% salary increase, a 15 year step, and reimbursement of fees associated with the health card required for a CDL.

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve and ratify the DPW union contract. VOTE: 2-0-0

**Discussion – Request to connect to Town of Marion storm water system – 3 Rose Cottage Lane**

A letter of request from architect Will Saltonstall, dated April 16, 2015, was reviewed and discussed. The request is to allow the dwelling under construction at 3 Rose Cottage Lane to connect its stormwater outlet to the Town's stormwater system. Mr. Zora has reviewed the request and does not object to it. Mr. Dawson recommended the approval of the request subject to the system being approved by the Department of Public Works prior to its going online and also subject to the required indemnification agreement on the part of the owner to hold harmless the town in the event that something should go wrong with the property.

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the connection from 3 Rose Cottage Lane into the storm drain under the two conditions presented by Mr. Dawson. VOTE: 2-0-0

**TOWN ADMINISTRATOR REPORT**

**Update – Fire Chief search**

The deadline to submit letters of interest and resumes for the position was April 17 and 48 applications were received. According to the process approved by the selectmen, the applications

will be reviewed by a committee consisting of a group of fire chiefs, Mr. Dickerson, and Mr. Dawson. After the initial review, the selectmen will receive a list of individuals recommended to be invited for interviews.

**Update – Music Hall coordinator search**

The position has been advertised and the deadline to submit letters of interest and resumes is May 1.

**Update – Town House feasibility study**

The Town House Building Committee recently had its first meeting with Turowski 2, the architectural firm hired to develop the feasibility study. The first step in the process is reviewing the existing conditions survey done by Durland & Van Voorhis and then meeting with department heads and other interested groups to determine space needs.

**Fourth of July Fireworks**

The RFP for the fireworks will be issued this week; Mr. Dickerson said all of the funds will be available before the contract is signed.

**Discussion regarding guest privilege passes**

Town Hall staff were recently informed by a resident that an individual was observed at a local copy store having copies made of guest privilege passes. Letters have been sent to holders of guest privilege passes reminding them that Town policy allows one pass per residence.

**Energy Aggregation update**

Mr. Dawson announced that an informational session regarding Electricity Aggregation is scheduled for April 27 at the Music Hall.

**CORRESPONDENCE**

The following correspondence items were briefly discussed:

#5 – Letter from Governor’s office regarding Chapter 90 funds

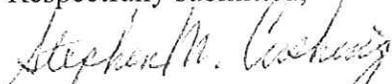
#14 – Letter from Bay Watch Realty Trust regarding terms of proposed modification to existing comprehensive permit

A letter listing terms and proposed modification to the comprehensive permit issued to Baywatch Realty Trust was reviewed and discussed. The Community Preservation Commission will be presenting an article at the upcoming Annual Town Meeting that will provide funds in exchange for affordable units and the terms proposed in the letter provide a schedule for the construction of and payment for the units. The Marion Affordable Housing Trust supports the terms contained within the letter.

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the terms and proposed modification to the Comprehensive Permit as submitted on April 20, 2015 by the Baywatch Realty Trust. VOTE: 2-0-0

Moved by Mr. Dickerson and seconded by Mr. Cushing 8:15 p.m. to adjourn. VOTE: 2-0-0

Respectfully submitted,



Stephen M. Cushing, Clerk

Date approved: May 5, 2015

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TOWN CLERK OF MARION, MA  
MAY - 6 - 7 46

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
DOCUMENTS REVIEWED AT MEETING – April 21, 2015**

Meeting minutes – April 7, 2015

Draft Financial Policies

Master Plan Subcommittee progress update

Affordable Housing Plan

Music Hall Advisory Committee request to add two additional members

Water/Sewer commitment – FRMA & New Services - \$7027.60 (4/9/15)

Water/Sewer commitment – Final Readings - \$539.08 (4/9/15)

Credit memorandum – 103 Olde Knoll Road - \$195.54 (3/30/15)

List of Town Meeting articles

List of surplus property

Email from Facilities Manager regarding donation for replacement of flagpole

DPW Union contract

Request to connect to Town of Marion storm water system – 3 Rose Cottage Lane

Copy of letter regarding guest privilege passes

Letter of retirement – Andrea Keene (Registrar)

Water abatement request – 72 Main Street

Water abatement request – 51 Mill Street

Invitation to May 7 Plymouth County Communities Collaborating for Change conference

Letter from Governor's office regarding Chapter 90 funds

Copy of letter from Conservation Commission to MOSAC regarding proposed repairs to Grassi bog

Planning Board request for comments – 291 Wareham Street

ConCom Determination of Applicability – 974 Point Road

ZBA request for comments – 16 Vine Street

Letter from DMF regarding Middle River shellfishing status

Copy of letter from Building Commissioner regarding 14 Hill Street

Email regarding opportunity to purchase 78 Wareham Street

Letter of resignation – Linda Schuessler (Assistant Registrar)

Letter from Bay Watch Realty Trust regarding terms of proposed modification to existing comprehensive permit

Meeting Minutes – Upper Cape School District (3/9/15, 3/12/15)

Reorganization of Board – Town of Wareham Board of Selectmen