

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
MEETING MINUTES  
February 3, 2015**

**MEMBERS PRESENT:** Jonathan Henry, Chairman  
Jonathan Dickerson  
Stephen Cushing

**ALSO PRESENT:** Paul Dawson, Town Administrator  
Jean Perry (Wanderer)  
Matthew Bernat (Sippican Week)  
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Henry announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting will be attached to these minutes.

**Approval of Meeting Minutes – January 20, 2015**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

Mr. Dawson announced that tonight's appointment with CDM-Smith representatives has been rescheduled to Thursday, February 5, 2015 at 7:00 p.m. He explained that due to last week's storm and travel ban several scheduled meetings were canceled. The comments regarding the NPDES draft permit were due on February 2; due to the blizzard Mr. Dawson had requested and was granted an extension until Friday, February 6.

**ACTION ITEMS**

**1 day all alcohol license – Marion Social Club – steak dinner - 12 noon – 4:00 p.m., 3/8/15**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**1 day all alcohol license – Marion Social Club – chicken barbecue - 12 noon – 4:00 p.m., 4/12/15**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**1 day all alcohol license – Marion Social Club – clam bake - 12 noon – 4:00 p.m., 5/17/15**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**1 day all alcohol license – Marion Social Club – chicken barbecue - 12 noon – 4:00 p.m., 7/12/15**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**Discussion regarding Bay Watch and Town Meeting Article with MAHT**

The Board discussed submitting an application to CPC for funds to be used to increase the number of affordable "for sale" units at Marion Village Estates. It was agreed that the Marion Affordable Housing Trust and the Board of Selectmen would go before the CPC as co-applicants. A spreadsheet showing previous votes and also the current CPA funds was reviewed.

Moved by Mr. Cushing and seconded by Mr. Dickerson to submit a presentation, in conjunction with the Marion Affordable Housing Trust, to the CPC. VOTE: 3-0-0

**Discussion – Sippican Lands Trust request for approval to mark trails**

The head steward of the Sippican Lands Trust has requested permission to make improvements to some trails owned by the town. There would be no cost to the Town but selectmen approval is needed. Mr. Henry said he has spoken with a member of the Open Space Acquisition Commission (OSAC) and that commission recommends joint signage to indicate partnership. After discussion it was agreed that Mr. Dawson would verify that the improvements would be limited to marking the trails.

Moved by Mr. Dickerson and seconded by Mr. Cushing to allow SLT to put up the trail markings. VOTE: 3-0-0

**Credit Memorandum – 6 Jenney Lane - \$867.87 (1/21/15)**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**Request for appointment to ZBA – Marc Leblanc**

An application for appointment and also a letter from the ZBA chairman were reviewed and discussed. It was noted that while the typical procedure was to hold the request over to the next meeting, the ZBA Chairman recommends that Mr. Leblanc be appointed as a full member.

Moved by Mr. Dickerson and seconded by Mr. Cushing to move the appointment. VOTE: 3-0-0

**Credit Memorandum – 2 Harnum Way - \$314.39 (10/29/15)**

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

**Water/Sewer Abatement request – 120 Bullivant Farm Road**

An application requesting an abatement of sewer charges was reviewed and discussed. Review of the information revealed the following:

- The increase in water consumption was caused by an irrigation leak.
- The leak occurred over three days and the dwelling was unoccupied during that period of time.
- The water was not consciously used and did not enter the municipal sewer system.
- The Department of Public Works recommended the granting of an abatement of the sewer charges of \$1185.79.

Moved by Mr. Cushing and seconded by Mr. Dickerson to accept the recommendation of the DPW superintendent. VOTE: 3-0-0

**Water/Sewer Abatement request – 51 Mill Street**

An application requesting an abatement of sewer charges was reviewed and discussed. Review of the information revealed the following:

- The increased water consumption was caused by a leaking pipe.
- The approximate start date of the leak is October 23, 2014; the leak was discovered and repaired on December 30, 2014. Mr. Dawson noted that the billing period was from September 1 to November 30, this abatement request is for that time period, and he anticipated that another request would be submitted at the end of this billing cycle.
- The water was not consciously used and did not enter the municipal sewer system.

- The Department of Public Works recommended the granting of an abatement of the sewer charges of \$171.37.

Moved by Mr. Dickerson and seconded by Mr. Cushing to accept the recommendation of the DPW superintendent. VOTE: 3-0-0

## **TOWN ADMINISTRATOR REPORT**

### **Discussion – Fire Chief search**

The following schedule for the recruitment and hiring of a Fire Chief was discussed and agreed to: March 5, 2015 - Advertisement publication date, April 10, 2015 - Deadline to submit resumes, April 10, 2015 through May 15, 2015 - Review resumes, schedule and conduct interviews, May 19, 2015 - Select Fire Chief.

### **Discussion – Tabor Academy Civic Engagement Committee**

Mr. Dawson will contact Mr. Quirk and set up a meeting date; in the interim the selectmen will determine what topics of interest that would like to present to the Committee.

### **Update – Habitat for Humanity Project**

Mr. Dawson told the Board that the deed and easements have been executed and forwarded to Habitat's attorney for recording, which will be done by the end of this week. Mr. Henry thanked the former owners of the property for their cooperation during the process.

### **Update – Blizzard – January 26, 27, 28**

Mr. Dawson reported that the emergency planning, plowing, and snow removal went very well; the Town was prepared to open the emergency shelter but there was no need to. On Tuesday morning 45% of town lost power for approximately 3 hours. Mr. Dawson said the DPW crews received high praise from residents, with only one complaint received, and there was one accident involving a plow truck on County Road.

Mr. Henry noted that it is customary for the Fire Department to go out fully manned in an operational configuration to shovel out hydrants in key areas and then outlying areas. He explained that when crews are out on administrative jobs they go out fully deployable to allow them to respond to an emergency.

## **CORRESPONDENCE**

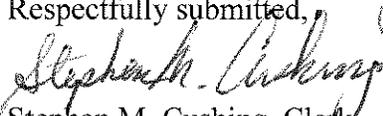
The following correspondence items were briefly discussed:

### **#1– Letter of resignation – Tom Cooper - ZBA**

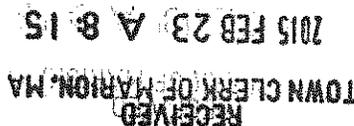
Mr. Cooper will be sent a letter thanking him for his service.

Moved by Mr. Cushing and seconded by Mr. Dickerson at 7:45 p.m. to adjourn and enter in Executive Session for a matter related to collective bargaining. The Board will not be going returning to regular session. A roll call vote was taken with all members voting aye. VOTE: 3-0-0

Respectfully submitted,

  
Stephen M. Cushing, Clerk

Date approved: February 17, 2015



**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
DOCUMENTS REVIEWED AT MEETING – February 3, 2015**

Meeting minutes – January 20, 2015

1 day all alcohol license – Marion Social Club – steak dinner 12 noon – 4:00 p.m. (3/8/15)

1 day all alcohol license – Marion Social Club – chicken barbecue 12 noon – 4:00 p.m. (4/12/15)

1 day all alcohol license – Marion Social Club – clam bake 12 noon – 4:00 p.m. (5/17/15)

1 day all alcohol license – Marion Social Club – chicken barbecue 12 noon – 4:00 p.m. (7/12/15)

Letter from Bay Watch Realty Trust regarding affordable units

Spreadsheet containing estimated CPA funds for FY16

Sippican Lands Trust request for approval to mark trails

Credit Memorandum – 6 Jenney Lane - \$867.87 (1/21/15)

Request for appointment to ZBA – Marc Leblanc

Letter from ZBA chairman recommending appointment of Marc Leblanc as full member

Credit memorandum - 2 Harnum Way - \$314.39 (10/29/14)

Water/Sewer Abatement request – 120 Bullivant Farm Road

Water/Sewer Abatement request – 51 Mill Street

**TOWN ADMINISTRATOR**

Proposed schedule for Fire Chief search

Letter from John Quirk regarding meeting with Tabor Academy Civic Engagement Committee

**CORRESPONDENCE**

Letter of resignation – Tom Cooper, ZBA

ZBA decision – 91 Water Street

Request for 4 day extension for submission of comments regarding NPDES draft permit

From xfinity - letter and Form 500

Letter from DMF announcing closure of shellfishing areas

**OTHER BOARDS**

CIPC – 12/11/14 meeting minutes

Music Hall Advisory Committee - 12/15/14 meeting minutes

ZBA – 1/8/15 meeting minutes